



**Minutes**

**Annual General Meeting - Business Meeting**

**Date/Time: September 22, 2021, 2:30 – 3:00 via Microsoft Teams**

Item	Topic
1.	<p><b>Call to Order</b> S. Semple called the meeting to order at 2:30.</p>
2.	<p><b>Approval of Agenda</b>   <b>Moved by E. Leslie, seconded by J. Foster</b>  <b>MOTION: That the AMG and Business Meeting Agenda of September 22, 2021, be approved.</b>  <b>Carried</b></p>
3.	<p><b>June 25, 2018, AGM Minutes</b>   The June 25, 2018, AGM minutes were provided for information only as approvals were in place from the time the Agency was under legislative supervision.</p>
4.	<p><b>Chair’s Report &amp; Introduction of 2021/2022 Board Members</b>  S. Semple presented the Chair’s report providing some high-level insight into the agency’s challenges and opportunities.</p> <p>Ongoing Board work includes:</p> <ul style="list-style-type: none"> <li>• Communicating and advocating</li> <li>• Vision, Mission, and Values being upheld</li> <li>• Strategic plan review</li> <li>• Financial Oversight</li> <li>• Joint Executive Oversight and Evaluation</li> <li>• Governance Evaluation – How do we become a better board?</li> <li>• Equity, Diversity &amp; Inclusion – Including French language services</li> </ul> <p><b>Moved by Dr. Morrison, seconded by B. Devlin</b>  <b>MOTION: That the Board Chair’s report be accepted as presented.</b>  <b>Carried.</b></p> <p>S. Semple introduced the 2021-2022 AMHS Board Members.</p> <p><u>Executive of the Board:</u>  Jennifer Foster, Vice-Chair  Emily Leslie – Secretary  Dr. David Messenger – Treasurer</p>

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	<p><u>Members-at-Large:</u>            Brian Devlin            Pytor Hodgson            Marie-Line Jobin            Dr. Kim Morrison</p>
5.	<p><b>Joint Executive Leadership Report</b></p> <p>B. Dean and C. Ravnaas presented their Joint Executive Leadership Report. Highlights of the report included:</p> <ul style="list-style-type: none"> <li>• Continuing to advance the agency strategic goals while balancing the changes and challenges of the COVID pandemic.</li> <li>• Continue to further reduce debt obligations and establish operational structures needed to support our client services team in delivering quality care.</li> <li>• A Client and Family Advisory Council (CFAC) has been re-established at the agency.</li> <li>• AMHS took the lead in creating a safe and supported self-isolation program to help those most vulnerable to isolate.</li> <li>• The agency mobile response crisis program has grown</li> <li>• The agency has increased outreach efforts and established collaborative teams who work to meet those in need where they are located, building connections to partners and linking individuals to services.</li> </ul> <p><b>Moved by M. Jobin, seconded by J. Foster</b>  <b>MOTION: That the Joint Executive Leadership report be accepted as presented.</b>  <b>Carried.</b></p>
6.	<p><b>Treasurer’s Report &amp; Appointment of Auditors</b></p> <p>J. Foster presented the Treasurer’s Report and Appointment of Auditors on behalf of Dr. Messenger.</p> <p>The annual report includes a snapshot of the Agency’s operating results for 2020-2021. The complete audited financial statements are accessible on the website and can be requested at any time.</p> <p>Audited financial statements show that the financial position of the Agency remains strong, with a healthy working capital ratio and virtually no long-term debt as compared with prior years.</p> <p><b>Moved by P. Hodgson, seconded by E. Leslie</b>  <b>MOTION: That the Fiscal 2020-2021 Treasurer’s Report be approved.</b>  <b>Carried.</b></p> <p><b>Moved by B. Devlin, seconded by Dr. Morrison</b>  <b>MOTION: That KPMG be appointed external auditors to audit the accounts of AMHS-KFLA for the March 31, 2022, fiscal year end.</b>  <b>Carried.</b></p>

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7.	<p><b>Other Business:</b></p> <p>7.1. By-law Revision for Compliance with French Language Services Act</p> <p>M. Jobin presented a By-law revision for compliance with the French Language Services Act. The change removes the reference to a French Language Services Committee of the Board and confirms this role will be the responsibility of the full Board of Directors. The specific revision proposed is as follows:</p> <p><u>CURRENT WORDING</u></p> <p>(iii) Pursuant to designation criteria under the French Language Services Act, the Board of Directors shall have a French Language Services Committee to report annually to the Board on the implementation and effectiveness of French Language Services Policy.</p> <p><u>NEW BYLAW WORDING</u></p> <p>(iii) Pursuant to designation criteria under the French Language Services Act, the Board of Directors shall act as the French Language Services Committee to:</p> <ul style="list-style-type: none"> <li>(a) monitor the Corporation’s compliance with the requirements of the French Language Services Act;</li> <li>(b) oversee and ensure quality French language services;</li> <li>(c) receive and approve annually a report on the implementation and effectiveness of the Corporation’s French Language Services Policy.</li> </ul> <p><b>Moved by J. Foster, seconded by P. Hodgson</b>  <b>MOTION: That the revision for Compliance with French Language Services Act; Section V, Article 5.01 B) iii).</b>  <b>Carried</b></p>
8.	<p><b>Adjournment</b></p> <p><b>The meeting was adjourned at 3:20</b></p> <p><b>Moved by E. Leslie, seconded by M. Jobin</b>  <b>MOTION: That the AMHS AGM meeting be adjourned.</b>  <b>Carried.</b></p>

