



MINUTES

Board of Directors Meeting

Date/Time: November 24, 2021, 1:30-3:30 via Microsoft Teams

Attendees: Scott Semple Chair, Jennifer Foster, Emily Leslie, Dr. Kim Morrison, Brian Devlin, Pytor Hodgson Marie-Line Jobin, Betty Jo Dean, Carol Ravnaas

Regrets: Dr. David Messenger

Item	Topic	Action/MRP
1.	<p>Orientation to AMHS Education Session:</p> <p>a) Community Partners and Communication C. Ravnaas provided an overview of AMHS Community Partnerships which are an important part of the agency’s focus each day. Maintaining strong relationships benefits our clients and the overall system.</p> <p>Partnerships were presented at the macro level and mapped on the Stepped Model of Care. Information on partners by program and client care was shared. A list of external committee memberships with AMHS partners was also provided.</p> <p>b) Overview of the Ontario Health Teams (OHT) Dr. Morrison presented information on the Frontenac, Lennox, and Addington Ontario Health Team. Ontario Health Teams are being introduced to provide a new way of organizing and delivering care that is more connected to people in their local communities. Under Ontario Health Teams, health care providers (including hospitals, doctors, and home and community care providers) work as one coordinated team - no matter where they provide care. The hope is to have one EMR (Electronic Medical Record) for all.</p> <p>Further information was delivered on the 8 Building Blocks or core principles, the OHT vision and working together collaboratively - investing in what’s next, organizational and support structure, health home principles as a strategic foundation, and 4 priority year-one projects. A strategy engagement process timeline was provided. The OHT system will be accountable using measurable performance metrics. The website for Frontenac, Lennox, and Addington - Ontario Health Team is https://www.flaoht.ca/</p>	
2.	<p>Welcome and Declaration of Conflict of Interest S. Semple welcomed Board members to the meeting. No conflicts of interest were declared.</p>	
3.	<p>Consent Agenda Items</p> <p>a) Approval of the Agenda b) Minutes of October 27, 2021</p> <p>Moved by E. Leslie and seconded by Dr. Morrison</p>	

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	<p>MOTION: That the consent agenda of November 24, 2021, be approved. Carried</p>	
4.	<p>FLS Committee Report</p> <p>A progress report from the French Language Committee was presented by B. Dean. Background, current status, and progress since May, as well as highlights of activities, were provided. Activity has been focused on the action items identified in the workplan. Overall, the work is progressing well with a sound plan and commitment. M. Jobin joined a meeting of the FLS Committee.</p> <p>AMHS is meeting with Montfort Hospital to discuss partnering to ensure there is enough support to provide services in French as the organization completes its work to be designated.</p>	
5.	<p>Advocacy (as per Aug. 11 Minutes) The topic of advocacy was discussed at the August 11, 2021 Board meeting with a plan to bring it forward to this meeting to reflect on the steps considered and discuss further next steps.</p> <p>S. Semple informed members that as part of advocating for AMHS, he had met with the Board Chairs from Kingston Community Health Centre, Kingston Health Sciences Centre, and Providence Care to establish a relationship. The plan moving forward is to hold joint half-hour educational sessions between the Boards to provide information regarding their agencies, as well as any challenges they may face. It was suggested that S. Semple meet with Deb Lowry, Board Chair at Lennox and Addington County General Hospital. OHT plans to hold Board-to-Board conferences. Suggestions for other Boards to meet with can be forwarded to S. Semple.</p> <p>Issues discussed regarding next steps with advocacy:</p> <p><u>Opioids and Overdose</u></p> <ul style="list-style-type: none"> • Speak out about opioid and overdose issues and systemic challenges, possibly providing a strongly worded letter that not enough is being done or resources provided to prevent deaths. Send letters to the community, the government, and/or Public Health and include any support from our partners. • Provide a speaker/presentation to educate the Board on what are the issues and some metrics around the opioids and overdose crisis including how to advocate as a Board. • Have a discussion with Community Health Centre and Street Health on challenges and work together to advocate regarding the opioid and overdose crisis. • B. Dean and C. Ravnaas to provide information on what to advocate for and how e.g. write a letter, attend meetings, involve OHT. 	<p>S. Semple to connect with Deb Lowery at LACGH. All to inform S. Semple of other Boards he can/should meet with.</p> <p>BJD and CR provide info regarding what to advocate for and how</p>

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	<p><u>Housing</u> The Board requires direction from B. Dean and C. Ravnaas on advocating for housing needs.</p> <p>B. Dean and C. Ravnaas will investigate which groups are currently working on providing housing and provide information/direction to the Board regarding advocating for AMHS housing needs.</p>	<p>B. Dean and C. Ravnaas to provide direction to the Board on advocating for housing</p>
6.	<p>Board to Board update</p> <p>See Item 5 above.</p>	
7.	<p>Board Policy Follow-up:</p> <p>The policies below were included with the meeting package with some brief discussion and a plan for the Board to determine adoption of the new policies at the December meeting.</p> <p>a) Existing: Code of Conduct Discussion ensued regarding how AMHS Code of Conduct relate to confidentiality and how much and what can be shared or not shared. Information in minutes can be shared as they are posted publicly and information in-camera cannot be shared. The Board Chair is the only member authorized to speak on behalf of the agency. It was suggested that the wording in the policy could be reviewed for clarification at a future date.</p> <p>b) New: - Feedback – Compliments and Complaint – Deferred to next meeting</p> <p>c) New - Conflict of Interest - Deferred to next meeting</p>	
8.	<p>Joint Executive Directors’ Report</p> <p>B. Dean and C. Ravnaas provided an overview of their pre-circulated JED report highlighting current financial status, risks, planning and activities updates, information on the Culture Values Engagement Survey and Service Status.</p>	
9.	<p>Round Table/Other</p> <p>a) b) c)</p>	
10.	<p>Adjournment</p> <p>On a motion by J Foster, seconded by B. Devlin the meeting was adjourned.</p>	

Item	Topic	Action/MRP
11.	Date of Next Meeting: December 22, 2021: <ul style="list-style-type: none"> - Work plan for 2022 - CFAC Report 	

Board Portal: <https://board.amhs-kfla.ca/wp-login.php>

Chair: Scott Semple

Vice-Chair: Jennifer Foster

Secretary: Emily Leslie

Treasurer: Dr. David Messenger

