



Addiction & Mental Health Services | services de lutte contre les dépendances et de santé mentale
Kingston Frontenac Lennox & Addington

Position:	Case Manager – Community Housing and Rent Supplements	Competition Number:	2023-130
Hours of Work:	37.5 hours per week Monday to Friday, 8am to 4pm	Reports to:	Program Manager, ACTT and Community Housing Programs
Vacancies:	One (1)	Hourly Rate:	Pay Band 6 \$ 29.70 - \$ 34.50
Job Status:	Permanent Full-time	Union/Non-Union:	OPSEU/SEFPO Local 489
Location:	Office based at 21 Gardiners St. Kingston, serving Kingston Frontenac Lennox and Addington area		

We are seeking a Case Manager who is enthusiastic and passionate about opportunities to work with individuals in the community. Our Case Manager is a key member of our Community Housing Program. This role contributes to the support of our clients in providing invaluable services to individuals with addiction and/or mental health concerns within the Kingston, Frontenac, Lennox and Addington (KFLA) communities.

In addition to the fulfilling sense of giving back to the community, AMHS-KFLA also offers a competitive benefit package to permanent full-time staff which includes the following:

- *Extended Healthcare and Dental Benefits*
- *Basic Life and AD&D Insurance, with optional added levels of coverage*
- *Dependent Life (dependents/spouse covered at no additional cost)*
- *Enrolment in the Healthcare of Ontario Pension Plan (HOOPP)*
- *Paid time off entitlements (sick time, vacation, wellness leave, family/personal leave)*

Our Case Manager positions are members of Ontario Public Sectors Employee's Union (OPSEU/SEFPO) Local 489 and work from various locations throughout KFLA.

Job Summary:

The Case Manager works as an integrated member of the housing team, including the Housing Loss Prevention Worker and the Housing Case Manager based out of 31 Lyons St. The case manager is responsible for providing case management services to individuals with a serious mental illness and addiction who are living in the community within AMHS-KFLA owned homes and rent subsidies to be successful.

This position will be based primarily out of 21 Gardiner St. office and other AMHS-KFLA properties as needs arise. This position will work in close partnership with acute care hospitals and community service agencies, including internal AMHS-KFLA teams such as Case Management and Assertive Community Treatment Teams (ACTT). They will provide assessment, intervention, supportive counselling, service coordination and follow-up to adults 16 years of age and older. All services are provided in accordance with the mission, vision, values, and established protocols of the agency.

Minimum Qualifications:

- University Degree in a health care discipline and unrestricted registration with a regulatory body, as applicable
- Three years relevant experience providing services to individuals who live with a serious mental illness and addictions, preferably in a community setting
- Certification in First Aid and CPR an asset
- Applied Suicide Intervention Skills Training (ASIST) an asset
- Experience working within a case management model, preferred
- French Language proficiency considered an asset.

Knowledge, Skills and Abilities:

- Knowledge of and ability to apply discipline specific principles and practices to individuals who live with a serious mental illness, within a client-centred approach.
- Demonstrated in-depth knowledge of mental health symptoms, issues, psychotropic medications and associated side effects.
- Knowledge of issues related to addictions an asset.
- Knowledge of and the ability to incorporate best-practices in community support for individuals living with a serious mental illness.
- Demonstrated assessment and crisis intervention skills with broad knowledge of emergency mental health and crisis stabilization.
- Demonstrated advanced clinical reasoning and decision-making skills.
- Ability to effectively utilize community resources and supports to meet the needs of individuals.
- Ability to work under pressure within a changing environment.
- Working knowledge of the Health Care Consent Act, Mental Health Act, Personal Health Information Protection Act, and other relevant legislation.

- Excellent communication and interpersonal skills in order to effectively engage community services and individuals, increasing awareness of services.
- Well-developed problem-solving, prioritization and conflict resolution skills.
- Ability to work autonomously as well as collaboratively in a multidisciplinary team environment.
- Basic proficiency in computer skills; MS Office preferred.
- Must possess a valid Ontario Driver's License and have regular access to a reliable vehicle and provide proof of \$2,000,000 vehicle insurance. Incumbent may be required to transport clients.
- Required to provide a satisfactory criminal reference check (CRC) with Vulnerable Sector Screening prior to hire.

*Please submit a resume and cover letter as one document only quoting **Competition Number 2023-130***

to: careers@amhs-kfla.ca

Please Note: AMHS-KFLA has a vaccination policy which requires proof of all required doses of a COVID-19 vaccine approved for use in Canada or proof of medical exemption, consistent with the criteria outlined in the policy prior to their employment. A copy of the policy can be made available upon request.

AMHS-KFLA strives to be a diverse and inclusive workplace. We encourage applications from all candidates who would contribute to the diversity of our community and enhance our ability to provide quality services to our clients.

We are committed to accessible employment practices. If you require an accommodation to fully participate in the recruitment and selection process, please inform Human Resources to discuss your individual accessibility needs.