



**Minutes**

**Board of Directors Meeting**

**Date/Time:** February 28, 2024, 4:00 pm – 6:00 pm  
**Location:** Hybrid, 552 Princess Street, Board Room/Teams  
**Attendees:** Jennifer Foster (Chair), Emily Leslie, Brian Devlin, Pytor Hodgson, Dr. Kim Morrison, Marie-Line Jobin, Linda Hall, Jonas Bonham, Betty Jo Dean, Carol Ravnaas, Jill Dupuis (Secretary)  
**Regrets:** David Messenger  
**Guests:**

Item	Topic	Action
1.	<p><b>Welcome</b> <b>Declaration of Conflict of Interest</b></p>	
2.	<p><b>Consent Agenda Items</b></p> <ul style="list-style-type: none"> <li>a) Approval of the Agenda</li> <li>b) Minutes of January 24, 2024</li> <li>c) Budget Advocacy letters to MPPs</li> </ul> <p><b>Moved by P. Hodgson, seconded by B. Devlin.</b> <b>MOTION:</b> That the Consent Agenda Items, be approved <b>Carried</b></p>	
3.	<p><b>Standing Item: Report of the Governance Working Committee</b></p> <p><b>This item was deferred.</b></p>	
4.	<p><b>2023/24 Q3 Review of Organizational Work Plan and QIP Report.</b></p> <p>C. Ravnaas and B. Dean presented the 2023/24 Q3 Review of the Joint Executive Work Plan and QIP report. Most items are tracking where they should be at this time of year, with no concerns reported.</p> <p><b>Moved by L. Hall, seconded by E. Leslie.</b> <b>MOTION:</b> That the 2023/24 Q3 Review of Organizational Work Plan and QIP <b>Carried.</b></p>	
5.	<p><b>2024/25 Budget Report</b></p> <p>B. Dean and C. Ravnaas reviewed the 2024/25 Budget request with the Board. The budget is balanced and there is demonstrated overall growth in revenue over the years.</p> <p><b>Moved by B. Devlin, seconded by P. Hodgson</b> <b>MOTION:</b> That the 2024/25 Budget be approved as presented. <b>Carried</b></p>	

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6.	<p><b>Motion to Move In-Camera</b></p> <p><b>Moved by E. Leslie, seconded by P. Hodgson</b>  <b>MOTION:</b> The AMHS Board of Directors move In-Camera  <b>Carried.</b></p> <p><b>Moved by E. Leslie, seconded by B. Devlin</b>  <b>MOTION:</b> The AMHS Board of Directors move out of In-Camera  <b>Carried</b></p>	
7.	<p><b>Joint Executive Leadership Report for February 2024</b>  C. Ravnaas and B. Dean reviewed the JEL Leadership Report for February 2024. Highlights included AccessMHA, CFAC Committee, Q3 Results and Agency updates.</p> <p><b>Moved by L. Hall, seconded by E. Leslie</b>  <b>MOTION:</b> That the JEL report for the month of February 2024, be accepted as presented  <b>Carried</b></p>	
8.	<p><b>Review of Board Policies:</b></p> <ul style="list-style-type: none"> <li>a) Board Meetings</li> <li>b) Committees of the Board</li> <li>c) Minutes of the Board Meeting</li> <li>d) Collaborative Governance</li> </ul> <p><b>Moved by B. Devlin, seconded by M. Jobin.</b>  <b>MOTION:</b> That the Board Policies reviewed be approved as presented  <b>Carried.</b></p>	
9.	<p><b>Mission Moment</b>  The Board recognized the JEL for their leadership and management of the release public and media inquiries.</p>	
10.	<p><b>Other/New Business/Round Table</b></p> <ul style="list-style-type: none"> <li>a) <b>April Strategic Planning Meeting</b> – The members shared their availability for the proposed Date of April 17<sup>th</sup>, noting a few regrets.</li> </ul>	
11.	<p><b>Correspondence and Items for Information</b></p> <ul style="list-style-type: none"> <li>a) AMHO Pre-budget Tool Kit – Feb 2024</li> <li>b) FLA OHT News &amp; Updates, February 2024.</li> </ul>	
12.	<p><b>Adjournment</b></p>	

Item	Topic	Action
	<p>The Board meeting was adjourned at 5:47 pm.</p> <p><b>Moved by E. Leslie, seconded by B. Devlin</b>  <b>MOTION</b> for adjournment  <b>Carried</b></p>	
13.	<p><b>Date of Next Meeting March 27, 2024.</b>  Education Session: FLAHOT  Board Discussion of EDI priorities/work plan  Risk Event and Risk Management Report</p>	

Board Portal: <https://board.amhs-kfla.ca/wp-login.php>

Chair: Jennifer Foster

Vice-Chair: Pytor Hodgson

Treasurer: Emily Leslie

Secretary: Jill Dupuis