



Minutes

Board of Directors Meeting

Date/Time: January 24, 2024, 4:00 pm – 6:00 pm
Location: Hybrid, 552 Princess Street, Board Room/Teams
Attendees: Jennifer Foster (Chair), Emily Leslie, Brian Devlin, Pytor Hodgson, Dr. Kim Morrison (joined at 5:02 pm), Dr. David Messenger (left at 4:31 pm), Marie-Line Jobin, Linda Hall, Jonas Bonham, Betty Jo Dean, Carol Ravnaas, Jill Dupuis (Secretary)
Regrets:
Guests: Julie Lambert, Program Manager, ICH and Stabilization Program

Item	Topic	Action
1.	Education Session – Progress at the Integrated Care Hub J. Lambert, Program Manager, presented an update on the Integrated Care Hub. The presentation included program updates, service statistics, and the priorities for the next six months. The Board expressed their appreciation for J. Lambert and everyone’s work at the ICH.	
2.	Welcome Declaration of Conflict of Interest No conflicts were declared.	
3.	Consent Agenda Items a) Approval of the Agenda b) Minutes of December 22, 2023, Board Meeting Moved by M. Jobin, seconded by E. Leslie MOTION: That the Consent Agenda Items, be approved Carried	
4.	Standing Item: Report of the Governance Working Committee: Deferred – no meeting	
5.	Draft 2024 Board Work Plan B. Dean and C. Ravnaas reviewed the draft 2024 Board Work Plan. The work plan was revised to include education sessions every other meeting to allow more time to complete other work. The Board recognized that the meetings will now routinely be 2 hours long, from 4:00 pm to 6:00 pm on the fourth Wednesday of each month. It was noted that the August meeting will be on the 28, and not the 24 as originally noted. Moved by B. Devlin, seconded by M. Jobin MOTION: That the 2024 Board Work Plan be approved. Carried	J. Dupuis will update the work plan to reflect the August meeting will be August 28, 2024.

Item	Topic	Action
6.	<p>Motion to Move In-Camera</p> <p>Moved by B. Devlin, seconded by E. Leslie MOTION: The AMHS Board of Directors move In-Camera Carried.</p> <p>Moved by M. Jobin, seconded by B. Devlin MOTION: The AMHS Board of Directors move out of In-Camera Carried.</p>	
7.	<p>Joint Executive Leadership Report B. Dean and C. Ravnaas reviewed the JEL Leadership Report for January 2024. Highlights included agency updates, Strategic Planning, Culture Values and Engagement, a new KHSC Transition working group, upcoming Collective Agreement Negotiations, and financial and service status.</p> <p>C. Ravnaas and B. Dean reviewed the Briefing Note – Client and Family Advisory Committee (CFAC) Representative. L. Hall has resigned from the CFAC committee and no longer has dual representation at both tables. Currently, we do not have a CFAC member available to join the Board CFAC is currently recruiting new members and will continue to work on finding a representative for the Board. In the interim, reports to the Board as per the work plan on CFAC activities will occur via the JEL.</p> <p>Moved by P. Hodgson, seconded by L. Hall MOTION: That the JEL report for January be accepted as presented Carried.</p> <p>Moved by B. Devlin, seconded by M. Jobin. MOTION: That the Board of Directors accepts that we have no formal CFAC representative at the current time and will receive reports on CFAC activities via the Joint Executive Leadership. Carried.</p>	
8.	Mission Moment	
9.	Other/New Business / Round Table a)	
10.	Correspondence and Items for Information	
11.	Adjournment	

Item	Topic	Action
	<p>The board meeting was adjourned at 5:32 p.m.</p> <p>Moved by J. Bonham, seconded by P. Hodgson. MOTION: That the AMHS-KFLA Board Meeting be adjourned. Carried</p>	
12.	<p>Strategic Planning Meeting January 31, 2024 Date of Next Meeting February 28, 2024 2023/24 Q3 Review of Joint Executive Work Plan and QIP Report 2023/25 Budget Report Review of Board Policies:</p> <ul style="list-style-type: none"> a. Board Meetings b. Committees of the Board c. Minutes of the Board d. Collaborative Governance 	

Board Portal: <https://board.amhs-kfla.ca/wp-login.php>

Chair: Jennifer Foster

Vice-Chair: Pytor Hodgson

Treasurer: Emily Leslie

Secretary: Jill Dupuis