



MINUTES

Board of Directors Meeting

Date/Time: September 27, 2023, 3:00 pm – 3:30 pm
Location: Royal Kingston Curling Club, 130 Days Road
Attendees: Jennifer Foster (Chair), Emily Leslie, David Messenger, Brian Devlin, Pytor Hodgson, Marie-Line Jobin, Linda Hall, Jonas Bonham, Betty Jo Dean, Carol Ravnaas, Jill Dupuis (Secretary)
Regrets: Dr. Kim Morrison
Guests:

Item	Topic	Action
1.	<p>Welcome at 3:25 p.m. Declaration of Conflict of Interest No conflict of interest was declared.</p>	
2.	<p>Consent Agenda Items</p> <ul style="list-style-type: none"> a) Approval of the Agenda b) Minutes of August 23, 2023, Board Meeting c) Briefing Note: United Way Funding Application September 2023 d) Joint Executive Leadership Report <p>Moved by D. Messenger, seconded by E. Leslie. MOTION: That the Consent Agenda Items, be approved. Carried</p>	
3.	<p>Election/Confirmation of Current Officers <u>Election of Executive Officers</u></p> <p>Moved by P. Hodgson, seconded by D. Messenger MOTION: Nominate J. Foster for the position of Board Chair. J. Foster agreed to stand for the Position Carried</p> <p>Moved by D. Messenger, seconded by P. Hodgson MOTION: To elect J. Foster to the position of Chair Carried</p> <p>Moved by M. Jobin, seconded by E. Leslie MOTION: Nominate P. Hodgson for the position of Vice-Chair P. Hodgson agreed to stand for the position Carried</p>	

Item	Topic	Action
	<p>Moved by B. Devlin, seconded by D. Messenger MOTION: To elect P. Hodgson to the position of Vice-Chair Carried</p> <p>Moved by D. Messenger, seconded by M. Jobin MOTION: Nominate E. Leslie for the position of Treasurer E. Lesley agreed to stand for the position Carried</p> <p>Moved by B. Devlin, seconded by L. Hall MOTION: To elect E. Leslie to the position of Treasurer Carried</p> <p>The Board asked and J. Dupuis agreed to continue as Board Secretary.</p>	
4.	<p>Motion to Move In-Camera</p> <p>Moved by P. Hodgson, seconded by B. Devlin MOTION: The AMHS Board of Directors move to In-Camera Carried</p> <p>Moved by B. Devlin, seconded by E. Leslie MOTION: The AMHS Board of Directors move out of In-Camera. Carried</p>	
5.	<p>Mission Moment</p> <p>P. Hodgson reflected on how grateful he was to have a safe space at AMHS-KFLA for people with Mental Health and Addiction problems to come for help.</p> <p>B Devlin noted that the AGM overall was an excellent example of a mission moment overall and how great it was to hear the client and staff presentations.</p>	
6.	<p>Other/New Business/Round Table</p> <p>a) CFAC had to cancel the Client Social in Napanee due to low interest. They are planning for the next Client Social at CI Housing/Safe Bed Program at 35 Lyons Street. The committee is going to try a new approach by connecting with the Manager in Napanee to work on rescheduling.</p>	
7.	<p>Correspondence and Items for Information</p>	

Item	Topic	Action
	<p>The following information items can be found on the Board Portal, in the September meeting folder, in the Correspondence folder:</p> <ol style="list-style-type: none"> 1. 2023/24 Community Mental Health and Addictions 5% Base Increase Letter 2. AMHS-KFLA Let's Smile Agreement with the United Way 3. AMH-KFLA Street Outreach Agreement with the United Way 4. AMHS-KFLA 2023 United Way Anchor Funding Application 5. Addiction and Mental Health Services One-Time Capital Funding Letter 6. Addictions and Mental Health Services One Time Capital Funding Agreement. 	
8.	<p>Adjournment</p> <p>Moved by D. Messenger, seconded by B. Devlin</p> <p>MOTION for adjournment.</p> <p>Carried</p> <p>The meeting was adjourned at 3:56 pm</p>	
9.	<p>Date of Next Meeting: October 25, 2023, 4:00 pm – 6:00 pm</p> <ul style="list-style-type: none"> • Education Session: Family Resource Centre • Client & Family Advisory Committee Report • Report on Risk • Review of Board Policies <ul style="list-style-type: none"> ○ Role of Board Chair ○ Orientation for Board members ○ Role and Responsibilities of the Board ○ Joint Executive Leadership Relationships 	

Board Portal: <https://board.amhs-kfla.ca/wp-login.php>

Chair: Jennifer Foster

Vice-Chair: Pytor Hodgson

Treasurer: Emily Leslie

Secretary: Jill Dupuis