



Addiction & Mental Health Services | services de lutte contre les dépendances et de santé mentale
Kingston Frontenac Lennox & Addington

Position:	Maintenance Worker	Competition Number:	2024-085
Hours of Work:	Monday to Friday, 18.75 hours per week, 3 days a week. Days.	Reports to:	Property Operations Manager
Vacancies:	One (1)	Hourly Rate:	Pay Band 4 \$ 25.45 - \$ 28.67
Job Status:	Permanent Part-time, 0.50 FTE	Union/Non-Union:	OPSEU/SEFPO Local 489
Location:	Kingston (may be required to travel within KFLA)		

We are seeking a Maintenance Worker who is enthusiastic and passionate about opportunities to work in the community. Our Maintenance Workers are key members of the Property Operations Team. This role contributes to the support of our clients in providing maintenance services to Agency buildings and individuals with addiction and/or mental health concerns within the Kingston, Frontenac, Lennox and Addington (KFLA) communities.

Our Maintenance positions are members of Ontario Public Sectors Employee's Union (OPSEU/SEFPO) Local 489 and work from various locations throughout KFLA. With some ability to flex hours as needed, the hours of work are generally Monday to Friday, however do vary depending on assigned team which can require occasional weekends.

Job Summary:

Reporting to the Property Operations Manager, the Maintenance Worker is responsible for performing a variety of maintenance repairs and tasks in both residential and office buildings, and to communicate with the members of the maintenance team, other staff and tenants. The incumbent will be required to be flexible to assigned days of work.

Minimum Qualifications:

- Minimum Grade 12 Diploma required, preferably additional training in facility and building maintenance an asset.
- Minimum 2 years building maintenance or related experience.
- Experience with not for profit, experience in Health Care an asset.
- French Language proficiency considered an asset.

Knowledge, Skills and Abilities:

- Demonstrated skill and experience in plumbing, carpentry, painting & drywall, electrical work and mechanical systems.
- Familiarity with fire safety equipment.
- Good verbal and written communication skills and the ability to interact effectively with supervisor, team members and residents.
- Knowledge of life safety systems, fire code, building code and Residential Tenancy Act and Occupational Health & Safety Act.
- Demonstrated organizational and administrative skills including the ability to maintain records, schedule priorities and see work through to completion.
- Demonstration of a high degree of self-motivation.
- Ability to carry out heavy lifting, working at high heights, manual labour involving equipment, working in confined spaces.
- Ability to work independently, and to problem solve individually and as part of a group.
- Ability to read and interpret shop drawings.
- Must possess a valid Ontario Driver's License and have regular access to a reliable vehicle and provide proof of \$2,000,000 vehicle insurance. Incumbent may be required to transport clients.
- Required to provide a satisfactory criminal reference check (CRC) with Vulnerable Sector Screening prior to hire.

*Please submit a resume and cover letter as one document only quoting **Competition Number 2024-085**
by August 9, 2024 to: careers@amhs-kfla.ca*

AMHS-KFLA strives to be a diverse and inclusive workplace. We encourage applications from all candidates who would contribute to the diversity of our community and enhance our ability to provide quality services to our clients.

We are committed to accessible employment practices. If you require an accommodation to fully participate in the recruitment and selection process, please inform Human Resources to discuss your individual accessibility needs.