

## DRAFT Minutes

### Board of Directors Meeting

**Date/Time:** June 26, 2024, 4:00 pm – 6:00 pm  
**Location:** Hybrid, 552 Princess Street, Board Room/Teams  
**Invitees:** Jennifer Foster (Chair), Emily Leslie (arrived at 4:20 pm), Brian Devlin, Dr. Km Morrison, Marie-Line Jobin (left at 6:05 pm), Pytor Hodgson (arrived at 4:07), Betty Jo Dean, Carol Ravnaas, Jill Dupuis (Secretary)  
**Regrets:** Linda Hall, Jonas Bonham  
**Guests:** Jessica Dressler, Finance Manager, Katie Mahon, Partner, Audit KPMG, Jai Mills, Director, Systems Strategy, Planning, Design & Implementation, Ontario Health East, James Fahey, Vice President, Systems Strategy, Planning, Design & Implementation, Ontario Health East.

Item	Topic	Action
1.	<b>Welcome</b> <b>Declaration of Conflict of Interest and Confirmation of Quorum</b> No conflict of interest was declared. Quorum was confirmed.	
2.	<b>Consent Agenda Items</b> a) Approval of the Agenda b) Minutes of May 22, 2024, Board Meeting  <b>Moved by M. Jobin, seconded by B. Devlin</b> <b>MOTION:</b> That the Consent Agenda Items, be approved <b>Carried.</b>	
3.	<b>Standing Item: Report of the Governance Working Committee</b>  <b>Deferred – Next Meeting July 3, 2024</b>	
4.	<b>Audit Report</b>  K. Mahon our Auditor from KPMG presented an overview of the 2022-2023 Audit Report and audited financial statements. J. Dressler reviewed the Financial Statements. The Agency has a clean audit report with no significant findings noted.  The auditor also presented the audit results including an in-depth review in a meeting on June 24, 2024, with the Board Treasurer and Chair.  <b>Moved by K. Morrison, seconded by B. Devlin</b> <b>MOTION:</b> That the Board approves the transfer of \$36,057 from unrestricted and externally restricted net assets to internally restricted net assets as reported in the draft March 31, 2024, audited financial statements. <b>Carried.</b>	

Item	Topic	Action
	<p><b>Moved by E. Leslie, seconded by P. Hodgson</b>  <b>MOTION:</b> That the Board accept the Auditor's report and approve March 31, 2024, audited financial statements as presented.  <b>Carried.</b></p>	
5.	<p><b>MSAA Declaration of Compliance</b>  B. Dean reviewed a Briefing Note on the Agency's Multi-Sector Accountability Agreement (MSAA) for the past fiscal year ending March 31, 2024. It requires that an annual declaration of compliance be issued within 90 days of year-end. In summary, the MSAA remained unchanged, and the Agency continues to be in compliance with all requirements.</p> <p>Schedule D3: Local Obligations is new to the agreement. AMHS is required to submit activity reports on two of the three goals:</p> <ul style="list-style-type: none"> <li>• Advance Indigenous health strategies and outcomes</li> <li>• Advance equity, inclusion, diversity, and anti-racism strategies to improve health outcomes.</li> </ul> <p><b>Moved by E. Leslie, seconded by K. Morrison</b>  <b>MOTION:</b> That the Board authorizes the Board Chair to sign the Declaration of Compliance for the period of April 1, 2023 – March 31, 2024.  <b>Carried.</b></p>	<p>A copy of the activity reports will be posted in the information section of the portal for access by the Board.</p>
6.	<p><b>2024/25 Executive Directors Performance Target Setting</b>  C. Ravnaas and B. Dean reviewed the recommended JEL Performance Targets for this year. The approach to developing these targets was similar to last year, connecting back to the approved 2024/25 Organizational Work Plan.</p> <p>The Board discussed the objectives and measure of success.</p> <p><b>Moved by B. Devlin, seconded by M. Jobin</b>  <b>MOTION:</b> That the Board approve the 2024/25 Executive Directors Performance Targets as presented.  <b>Carried.</b></p>	
7.	<p><b>Strategic Plan Revisions</b>  B. Dean, and C. Ravnaas, with R. Wood, reviewed the areas that required redrafting to incorporate the feedback that was provided. The board discussed the edits.</p> <p>The next step is to set up a meeting for a small group to plan a pathway to share and promote the new strategy plan. The AGM will be the official unveiling of our new Strategic Plan.</p>	

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	<b>Moved by K. Morrison, seconded by E. Leslie</b> <b>MOTION: That the Strategic Plan be approved as presented.</b> <b>Carried.</b>	
8.	<b>Motion to Move In-Camera</b>  <b>Moved by E. Leslie, seconded by K. Morrison</b> <b>MOTION: To move In-Camera</b> <b>Carried</b>  <b>Moved by K. Morrison, seconded by M. Jobin</b> <b>MOTION: To Move out of In-Camera</b> <b>Carried.</b>	
9.	<b>Motion to Move In-Camera</b>  <b>Moved by B. Devlin, seconded by M. Jobin</b> <b>MOTION: To move In-Camera</b> <b>Carried.</b>  <b>Moved by B. Devlin, seconded by E. Leslie</b> <b>MOTION: To move out of In-Camera carried.</b> <b>Carried.</b>	
10.	<b>Joint Executive Leadership Report for June 2024</b> The Generative Discussion Topic, for the August Meeting, will be set through email.  <b>MOTION: The JEL Report for June 2024 is approved as presented.</b> <b>Deferred.</b>	C. Ravnaas and B. Dean will follow up on the generative discussion topic, for the August Board meeting via email.
11.	<b>Review of Board Policies</b> a) Vision-Mission-Values b) Role of Board Chair c) Orientation for Board Member d) Role and Responsibility of the Board  <b>Moved by B. Devlin, seconded by K. Morrison.</b> <b>MOTION: That the Board Policies reviewed be approved as presented.</b> <b>Carried</b>	
12.	<b>Mission Moment</b>	
13.	<b>Other/New Business/Round Table</b>	

Item	Topic	Action
	a)	
14.	<b>Correspondence and Items for Information</b>	
15.	<b>Adjournment</b>  <b>Moved by E. Leslie, seconded by P. Hodgson</b> <b>MOTION</b> for adjournment <b>Carried.</b> The meeting was adjourned at 6:10 pm	
16.	<b>Date of the Next Board Meeting August 28, 2024.</b> <ul style="list-style-type: none"> <li>• <b>Q1 2024/25 Review of the Joint Executive Work Plan and QIP report</b></li> <li>• <b>Generative Discussion – TBD</b></li> <li>• <b>Board Self-Evaluation Survey Distributed</b></li> </ul>	

Board Portal: <https://board.amhs-kfla.ca/wp-login.php>

Chair: Jennifer Foster

Vice-Chair: Pytor Hodgson

Treasurer: Emily Leslie

Secretary: Jill Dupuis