Addiction & Mental Health Services | services de lutte contre les dépendances et de santé mentale
Kingston Frontenac Lennox & Addington
EMPOWERMENT INCLUSION WELL-BEING | AUTONOMISATION INCLUSION BIEN-ÊTRE

DRAFT Minutes

Board of Directors Meeting

Date/Time: **February 26, 2025, 4:00 pm – 6:00 pm**
Location: **Hybrid, 552 Princess Street, Board Room/Teams**
Invitees: **Jennifer Foster (Chair), Emily Leslie, Pytor Hodgson, Marie-Line Jobin, Dr. Kim Morrison, Linda Hall, Betty Jo Dean, Carol Ravnaas (4 pm to 5:54 pm) Jill Dupuis (Secretary)**

Regrets: **Brian Devlin, Jonas Bonham, Carrie Bailey**

Item	Topic	Action
1.	**Welcome** **Declaration of Conflict of Interest and Confirmation of Quorum** J. Foster welcomed Board members to the meeting. Quorum was confirmed and no conflicts of interest were declared.	
2.	**Consent Agenda Items** a) Approval of the Agenda b) Minutes of January 22, 2025, Board Meeting c) Revised Board Work Plan - 2025 **Moved by E. Leslie, seconded by K. Morrison** **MOTION:** That the Consent Agenda Items be approved **Carried**	
3.	**Briefing Note: MSAA sign back** B. Dean reported that Ontario Health has confirmed the extension of the Agency's Multi-Sector Accountability Agreement (MSSA), which has been in effect since April 1, 2023. As a result, there will be no Community Annual Planning Submission (CAPS) process for the 2025-26 fiscal year. With no CAPS process for the upcoming fiscal year, funding and service targets will remain at the levels established in the 2023 MSSA agreement. To formalize the extension Ontario Health has issued a confirmation letter and requested that the Chair of the Board sign and return the acknowledgment by March 28, 2025. **Moved by M. Jobin, seconded by P. Hodgson** **MOTION:** That the Board of Directors approves Jennifer Foster, Board Chair, to sign the 2025-26 MSAA extension. **Carried**	
4.	**2024/25 Q3 Review of Joint Executive Work Plan and QIP Report**	

Item	Topic	Action
	B. Dean and C. Ravnaas reviewed the Q3 Joint Executive Leadership (JEL) work plan and the Quality Improvement Plan (QIP) report. **Moved by M. Jobin, seconded by E. Leslie** **MOTION:** That the 2024/25 Q3 Joint Executive Work Plan and QIP Report be approved as presented. **Carried**	
5.	**2025/26 Joint Executive Work Plan and QIP Report** B. Dean and C. Ravnaas reviewed the updated 2025/26 Joint Executive Leadership (JEL) Work Plan and Quality Improvement Plan (QIP) report, highlighting that the plan has been revised to align with the new Strategic Plan. The Leadership Team collaborated with C. Ravnaas and B. Dean to develop the updated plan, incorporating integrated metrics to measure progress. **Moved by K. Morrison, seconded by E. Leslie** **MOTION:** That the 2025/26 Joint Executive Work Plan and QIP Report be approved as presented. **Carried**	
6.	**Joint Executive Leadership Report for February 2025** C. Ravnaas and B. Dean reviewed the monthly report provided with the board package. This included an update on the progress of the ICH, noting that the new service model is working well. The ICH Community Engagement Committee has garnered interest from neighbours, business owners, and community providers and the first meeting, facilitated by Rob Wood, is expected to take place in mid-March. **Moved by M. Jobin, seconded by E. Leslie** **MOTION:** That the JEL Report for February be accepted as presented. **Carried**	
7.	**Review of Board Policies** **The Board Policies Review was deferred to the March meeting.** a) Board Meetings b) Committees of the Board c) Minutes of the Board Meeting d) Collaborative Governance	
8.	**Motion to move In-Camera**	

Item	Topic	Action
	Moved by E. Leslie, seconded by M. Jobin **MOTION:** That the AMHS Board of Directors move to In-Camera **Carried** **B. Dean and C. Ravnaas left the In-Camera meeting at 5:54 pm** **Motion to move out of In-Camera** **Moved by E. Leslie, seconded by M. Jobin** **MOTION:** That the AMHS Board of Directors move out of In-Camera **Carried** **Motions were passed at the In-Camera session.** **B. Dean returned to the meeting at 6:23 pm**	
9.	**Mission Moment**	
10.	**Other/New Business/Round Table** No discussion	
11.	**Correspondence and Items for Information** • Eckler Report – Ontario-Community-Health-Compensation-Study-Full-Report • FLAOHT February Newsletter	
12.	**Adjournment** **Moved by E. Leslie, P. Hodgson** **MOTION f**or adjournment **Carried** The meeting was adjourned at 6:30 pm.	
13.	**Date of the Next Board Meeting** **March 26, 2025, 4:00 – 6:00 pm** • Education Session – FLAOHT • Board Discussion of EDI priorities/ work plan • 2025/26 Budget Report • Risk Event and Risk Management Report	

Board Portal: https://board.amhs-kfla.ca/wp-login.php

Chair: Jennifer Foster
Vice-Chair: Jonas Bonham
Treasurer: Linda Hall

Secretary: Jill Dupuis