



Addiction & Mental Health Services | services de lutte contre les dépendances et de santé mentale
Kingston Frontenac Lennox & Addington
EMPOWERMENT INCLUSION WELL-BEING | AUTONOMISATION INCLUSION BIEN-ÊTRE

DRAFT MINUTES

Board of Directors Meeting

Date/Time: August 27, 2025, 4:00 pm – 6:00 pm

Location: Hybrid, 552 Princess Street

Attendees: Jennifer Foster (Chair), Emily Leslie, Dr. Kim Morrison, Brian Devlin, Marie-Line Jobin, Linda Hall, Pytor Hodgson, Jonas Bonham, Carrie Bailey, Betty Jo Dean, Sean Preston, Jessica Poirier, Jill Dupuis (Secretary)

Regrets: Victoria Wilson, Jonas Bonham

Guest: Jamie Lalonde, Program Manager, Community Housing, Agency Landlord, Stabilization, & Criminal Justice.

Item	Topic	Action
1.	Education Session: AMHS-KFLA Housing Programs – Realities and Service Considerations S. Preston and J. Lalonde presented on AMHS-KFLA Housing Programs and planning. Highlights of the information shared included: • A general overview of AMHS-KFLA's residential properties • The role of AMHS as a Landlord and how it relates to clinical supports • How the housing realities for clients affect the staff, including the emotional toll due to limited housing resources. • AMHS approach to housing to ensure we are proactive in providing low-barrier, supportive housing that fosters recovery and long-term success. • Strengthening the clinical lens in how housing supports are delivered and deepening the integration both internally and with external partners. A discussion on the importance of partnerships between AMHS and landlords occurred. These are necessary to support clients living in the community, to promote stability, and enhance clients' success as tenants.	
2.	Welcome Declaration of Conflict of Interest and Confirmation of Quorum J. Foster welcomed Board members to the meeting. No conflict of interest was declared, and quorum was confirmed.	
3.	Consent Agenda Items a) Approval of the Agenda b) Minutes of June 25, 2025, Board Meeting c) Updated Board Work Plan Moved by M. Jobin, seconded by E. Leslie.	

Item	Topic	Action
	MOTION: That the Consent Agenda Items be approved Carried	
4.	Governance Recommendation Review: Board Size, Composition, and EDI and Recruitment a) Governance Report AMHS KFLA, August 2025 b) AMHS Governance Presentation J. Foster reviewed the <i>Governance Report AMHS-KFLA</i> by Bhavana Varma with the Board. The Board discussed the recommendations outlined in the report and suggested reviewing local demographics to ensure that Board representation reflects the percentage of Black, Indigenous, and other racialized populations in our region, rather than comparing solely to Ontario-wide figures. The Board agreed that the priority should be recruiting additional members to increase the Board's size. This will support succession planning, ensure quorum at meetings, and allow business to proceed if members are unable to attend. To initiate this work, the Board will establish a Recruitment Committee to carry out the recommendations. All members expressed gratitude for the support and advice provided by Bhavana through this process. Moved by E. Leslie, seconded by B. Devlin. MOTION: to strike a committee to launch the recommended recruitment and composition work. Carried	J. Dupuis will send a call out for committee members.
5.	AGM Update B. Dean reviewed the AGM briefing note as distributed in the board meeting package. This document outlined the plan for AMHS-KFLA's 2024/25 AGM to occur on September 24, 2025. Board Members are encouraged to RSVP by email to J. Dupuis.	
6.	CEO Monthly Board Report for August 2025 B. Dean reviewed the CEO Report, which highlighted the Agency's activities, organizational status, progress on strategic and other objectives, and significant risks. Overdose Awareness Day will be recognized on August 31st, with AMHS partnering with KCHC to host an event at the ICH on August 29th, as well as a separate event in Napanee on August 28th. Psychiatry recruitment efforts are ongoing. The Leadership Team has reviewed the results of the Workplace Culture Values and Engagement Survey, and work is underway to share the findings with staff and to develop meaningful activities that will support the creation of the desired workplace culture. The fifth meeting of the ICH Community Engagement Committee was held on August 7. These meetings	

Item	Topic	Action
	continue to be well attended and informative, with recent concerns focused primarily on encampments and crime issues rather than ICH operations specifically. J. Poirier shared details of the Financial Status and Service Statistics with the Board. The agency has a modest surplus and maintains a sound financial position. Service volumes continue to be above the Agency's Ontario Health targets. Moved by M. Jobin, seconded by E. Leslie. MOTION: That the CEO Report for August 2025 be approved. Carried	
7.	Motion to Move In-Camera S. Preston and J. Poirier left the meeting at 5:46 pm. Moved by C. Bailey, seconded by E. Leslie. MOTION: That the AMHS Board of Directors move to In-Camera Carried. Motion to Move Out of In-Camera Moved by M. Jobin, seconded by C. Bailey MOTION: That the AMHS Board of Directors move out of In-Camera Carried.	
8.	Mission Moment A Board member commended the wide range of community activities undertaken by AMHS-KFLA staff, noting it reflects the strong engagement and commitment of staff.	
9.	Other/New Business/Round Table a)	
10.	Adjournment Moved by E. Leslie, seconded by P. Hodgson. MOTION for adjournment Carried. The meeting adjourned at 5:55 pm.	
11.	Reminder: The AMHS-KFLA Board of Directors Self-Evaluation Survey will be sent out by the end of August. Please complete it by September 30th, 2025	

Item	Topic	Action
	Date of the Next Board Meeting: September 24, 2025 Royal Kingston Curling Club – 130 Days Road, Kingston ON K7M 9G4 3:00 pm – 5:30 pm AGM with Regular Board Meeting to follow. All Board Members are welcome to join us at 12:30 for lunch and speaker presentations with staff. Please RSVP with Jill.	
Correspondence and Information Items Included in this month's Board Package on the Portal. a) 2024-25 MSAA Schedule F Declaration of Compliance Signed b) 2025-03-31 signed Statement of Financial Position c) CFAC Meeting Minutes April 2025 d) FLAOHT August Newsletter e) ICH CEC Minutes – June 19 2025		

Board Portal: <https://board.amhs-kfla.ca/wp-login.php>

Chair: Jennifer Foster

Vice-Chair: Jonas Bonham

Treasurer: Linda Hall

Secretary: Jill Dupuis