



Addiction & Mental Health Services | services de lutte contre les dépendances et de santé mentale  
Kingston Frontenac Lennox & Addington

<b>Position:</b>	Case Manager (French Language Services)	<b>Competition Number:</b>	2026-034
<b>Hours of Work:</b>	37.5 hours per week Days, Evenings, Weekends	<b>Reports to:</b>	Program Manager, Stabilization
<b>Location:</b>	Kingston	<b>Hourly Rate:</b>	Pay Band 6 \$ 32.57 - \$ 38.11
<b>Job Status:</b>	Permanent Full-time	<b>Union/Non-Union:</b>	OPSEU/SEFPO Local 489
<b>Vacancies:</b>	One (1)		

This posting is for an existing vacancy within our organization

*We are seeking Case Manager who are enthusiastic and passionate about opportunities to work with individuals in the community. Our Case Managers are key members of many frontline teams, including Stabilization. This role contributes to the support of our clients in providing invaluable services to individuals with addiction and/or mental health concerns within the Kingston, Frontenac, Lennox and Addington (KFLA) communities.*

*In addition to the fulfilling sense of giving back to the community, AMHS-KFLA also offers a competitive benefit package to permanent full-time staff which includes the following:*

- *Extended Healthcare and Dental Benefits*
- *Basic Life and AD&D Insurance, with optional added levels of coverage*
- *Dependent Life (dependents/spouse covered at no additional cost)*
- *Enrolment in the Healthcare of Ontario Pension Plan (HOOPP)*
- *Paid time off entitlements (sick time, vacation, wellness leave, family/personal leave)*

*Our Case Manager positions are members of Ontario Public Sectors Employee's Union (OPSEU/SEFPO) Local 489 and work from various locations throughout KFLA.*

#### **Job Summary:**

The Case Manager works as a member of an interprofessional team and is responsible for providing case management services to individuals with a serious mental illness who are living in the community. This position provides support and services to adults, 16 years of age and older. All services are provided in accordance with the mission, vision, values and established protocols of the Agency.

There are a number of specialty Case Management roles supporting clients across multiple programs at the Agency, further information on variations of the role can be found at the end of this job description.

**Stabilization** - provides case management to individuals with serious mental illness and addiction who are currently residing in the Stabilization program.

#### ***This position is FLS Designated***

As such, the Case Manager for French Language Services is responsible for providing services to clients in English and French and works collaboratively within the team on supporting French-speaking clients outside of their assigned case load. The incumbent may also be asked to support French-speaking clients of other programs of the agency as required. Travel may be required to all KFL&A sites.

**Note:** If the competition is unsuccessful for a French Language Services individual, applicants without proficiency in French language will be considered at that time. As such, all applicants are invited to apply.

#### **Minimum Qualifications:**

- Oral French Language proficiency at the Advanced level, in accordance with the provincial standard.
- University Degree in a health-related discipline.
- Current unrestricted registration with a regulatory body, an asset
- Three years relevant experience providing services to individuals who live with a serious mental illness, in a community setting preferred
- Certification in First Aid and CPR, an asset
- Applied Suicide Intervention Skills Training, an asset
- Non-Violent Crisis Intervention training, an asset
- Experience working within a case management model, preferred

#### **Knowledge, Skills and Abilities:**

- Knowledge of and ability to apply discipline specific principles and practices to individuals who live with a serious mental illness, within a client-centered approach

- Demonstrated in-depth knowledge of mental health symptoms, issues, psychotropic medications and associated side effects
- Knowledge of issues related to addictions, an asset
- Knowledge of and ability to incorporate best practices in community support for individuals living with a serious mental illness
- Demonstrated assessment and crisis intervention skills with broad knowledge of emergency mental health and crisis stabilization
- Demonstrated advanced clinical reasoning and decision-making skills
- Ability to effectively utilize community resources and support to meet the needs of individuals
- Ability to work under pressure within a changing environment
- Working knowledge of the Health Care Consent Act, Mental Health Act, Personal Health Information Protection Act, and other relevant legislation
- Excellent communication and interpersonal skills in order to effectively engage community services and individuals, increasing awareness of services
- Well-developed problem-solving, prioritization and conflict resolution skills
- Ability to work autonomously as well as collaboratively in a multidisciplinary team environment
- Basic proficiency in computer skills; MS Office preferred
- Ability to work rotating days, evenings and weekends
- Must possess a valid Ontario Driver's License and have regular access to a reliable vehicle and provide proof of \$2,000,000 vehicle insurance. Incumbent may be required to transport clients.
- Required to provide a satisfactory criminal reference check (CRC) with Vulnerable Sector Screening prior to hire.

*Please submit a resume and cover letter as one document only quoting **Competition Number 2026-034***

*to: [careers@amhs-kfla.ca](mailto:careers@amhs-kfla.ca)*

*AMHS-KFLA strives to be a diverse and inclusive workplace. We encourage applications from all candidates who would contribute to the diversity of our community and enhance our ability to provide quality services to our clients.*

*We are committed to accessible employment practices. If you require an accommodation to fully participate in the recruitment and selection process, please inform Human Resources to discuss your individual accessibility needs.*

**AI Disclosure:** We do not use artificial intelligence to screen, assess, or select applicants for this position