



DRAFT Minutes

Board of Directors Meeting

Date/Time: April 1, 2026, 4:00 pm – 6:17 pm

Location: Hybrid, 552 Princess Street

Invitees: Brian Devlin (Chair), Jennifer Foster (left at 5:45 pm), Emily Leslie (arrived at 4:16 pm), Dr. Kim Morrison (left at 6:00 pm), Marie-Line Jobin, Linda Hall, Pytor Hodgson, Carrie Bailey, Kevin Guo (arrived at 4:20 pm), Betty Jo Dean, Sean Preston, Victoria Wilson, Jessica Poirier, Jill Dupuis (Secretary)

Regrets:

Item	Topic
1.	<p>Welcome Declaration of Conflict of Interest and Confirmation of Quorum B. Devlin welcomed members to the meeting. There was no conflict of interest declared and quorum was confirmed.</p>
2.	<p>Consent Agenda Items</p> <ul style="list-style-type: none"> a) Approval of the Agenda b) Approval of the February 25, 2026, Board Meeting Minutes c) Approval of the February 17, 2026, Recruitment and Nomination Committee Minutes d) 2026 Board Workplan – Updated March 2026. e) Multi-Sector Service Accountability Agreement (MSAA) Extension Sign Back – 2026-2027 f) CEO Monthly Board Report for March 2026 <p>Moved by M. Jobin, seconded by K. Morrison. MOTION: That the Consent Agenda Items be approved Carried.</p>
3.	<p>In-Camera Motion to Move In-Camera</p> <p>Moved by M. Jobin, seconded by K. Morrison. MOTION: That the AMHS Board of Directors move to In-Camera Carried.</p> <p>The Board moved In-Camera at 4:05 pm.</p> <p>Motion to move out of In-Camera.</p> <p>Moved by E. Leslie, seconded by M. Jobin. MOTION: That the AMHS Board of Directors move out of In-Camera Carried.</p> <p>The Board moved out of In-Camera at 5:25 pm.</p>

Item	Topic
4.	<p>Committee and Working Group Reports</p> <p>a) Recruitment and Nomination Committee Update M. Jobin presented the Briefing Note from the Recruitment and Nomination Committee. The Board skills matrix, completed by all Board members, was reviewed and provided valuable insight into the Board's areas of strength and identified gaps. Based on this analysis, the Committee recommended a targeted recruitment approach, focusing on addressing the identified areas of weakness.</p> <p>M. Jobin also reviewed the draft of the updated Board application. There will be a one-page document, including a link to the application, developed for use by Board members and leadership when engaging with prospective candidates.</p> <p>Moved by E. Leslie, seconded by J. Foster. MOTION: That the Board approve the areas of priority recruitment recommended by the Recruitment and Nomination Committee. Carried.</p>
5.	<p>2026/27 CEO Work Plan and Performance Indicators Report B. Dean presented the 2026/2027 CEO Work Plan and Performance Indicators report to the Board. This marks the second year of the refreshed strategic plan, with the first year demonstrating significant progress toward achieving the agency's goals.</p> <p>The 2026/2027 Work Plan was developed in collaboration with the Leadership Team to reflect the agency's priorities. It outlines the key objectives and initiatives for the year, along with the metrics that will be used to measure performance and aligns to the Agency's four strategic priorities.</p> <p>The Board discussed the proposed plan and metrics included in the Performance Scorecard.</p> <p>Moved by M. Jobin, seconded by L. Hall. MOTION: That the 2026/27 CEO Organizational Work Plan and Performance Scorecard be approved. Carried.</p>
6.	<p>2026/27 Budget report</p> <p>a) Financial J. Poirier presented the Agency's 2026–2027 Budget Request to the Board. The request outlines anticipated needs and proposed changes for the upcoming fiscal year. The report will serve as a foundational document for agency planning and is intended to be used in conjunction with the annual organizational plan to guide activities throughout the year.</p> <p>b) Service Targets V. Wilson presented the Agency's Service Volume Review and Target Request for the 2026–2027 fiscal year. The data indicates a continued overall increase in the number of clients served over the past five years, with the agency projected to serve 4% more individuals than in the previous year.</p>

Item	Topic
	<p>Enhancing the use of data remains a key organizational priority. The establishment of internal targets, along with plans to implement program-specific quality improvement indicators, is expected to support teams in achieving desired outcomes.</p> <p>Moved by E. Leslie, seconded by C. Bailey. MOTION: That the 2026/27 Budget report be approved. Carried.</p>
7.	Mission Moment
8.	Other/New Business/Round Table
9.	<p>Adjournment The meeting was adjourned at 6:17 pm.</p> <p>Moved by L. Hall, seconded by E. Leslie MOTION for adjournment Carried.</p>
10.	<p>Date of the Next Board Meeting Wednesday, April 22, 2026</p> <ul style="list-style-type: none"> • 2025/26 Q4 CEO Organizational Work Plan and QIP Report • Risk Management Report • FLS Report • Review of Board Policies <ul style="list-style-type: none"> ○ Board Conflict of Interest ○ Board Feedback and Complaints ○ Code of Conduct ○ Criminal Reference Check
<p>Correspondence and Items for Information</p> <ul style="list-style-type: none"> • 2025-26 and 2026-27 French Language, Multilingual and Accessibility Supports Agreement • FLA OHT February Newsletter 	

Board Portal: <https://board.amhs-kfla.ca/wp-login.php>

Chair: Brian Devlin

Vice-Chair: Jennifer Foster

Treasurer: Linda Hall

Secretary: Jill Dupuis