

DRAFT Minutes

Board of Directors Meeting

Date/Time: February 25, 2026, 4:00 pm – 6:00 pm
Location: Hybrid, 552 Princess Street
Invitees: Brian Devlin (Chair), Jennifer Foster, Dr. Kim Morrison, Marie-Line Jobin, Linda Hall, Pytor Hodgson, Carrie Bailey (joined the meeting at 4:29 pm), Kevin Guo, Betty Jo Dean, Sean Preston, Victoria Wilson, Jessica Poirier, Jill Dupuis (Secretary)
Regrets: Emily Leslie

Item	Topic
1.	<p>Education Session: Provincial Budget and Association Advocacy B. Dean presented an overview of the Provincial Budget and advocacy efforts. Addiction and Mental Health Ontario (AMHO), of which AMHS-KFLA is a member, submitted its 2026/27 pre-budget recommendations outlining five key priorities that were reviewed during the presentation.</p> <p>AMHO provided members with an advocacy toolkit, including key messages, letter templates for MPP outreach, and social media materials. B. Dean sent letters to all local MPPs, staff were provided templates for individual outreach, and advocacy messaging has been shared on the organization’s social media channels.</p>
2.	<p>Welcome Declaration of Conflict of Interest and Confirmation of Quorum B. Devlin welcomed the members and introduced the new Board member K. Guo. Members introduced themselves and provided a brief background on their experience with the board.</p> <p>There was no conflict of interest noted and quorum was confirmed.</p>
3.	<p>Consent Agenda Items</p> <ul style="list-style-type: none"> a) Approval of the Agenda b) Approval of the December 17, 2025, Board Meeting Minutes c) Approval of the November 3, 2025, and the January 13, 2026, Recruitment and Nomination Committee Minutes d) CFAC Report – January 2026 e) Electronic Voting Results – January 2026: <ul style="list-style-type: none"> i. Electronic Voting – New Board Member ii. Electronic Voting – Updated Skills Matrix f) 2024/2025 Attestation – Broader Public Sector Accountability Act – Sign Back g) Review of Board Policies <ul style="list-style-type: none"> i. Board Meetings ii. Committees of the Board iii. Minutes of the Board Meeting

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	<p>iv. Collaborative Governance</p> <p>Moved by K. Morrison, seconded by M. Jobin. MOTION: That the Consent Agenda Items be approved Carried.</p>
4.	<p>Committee and Working Group Reports as Applicable.</p> <p>a) Recruitment and Nomination Committee Update M. Jobin thanked the Board for approving the skills matrix. An email has been distributed requesting members to complete the matrix. The Recruitment and Nomination Committee will review the completed matrix and utilize it to inform recommendations for Board Member recruitment. It was recommended that the Committee reach out to our new Board member to understand his experience when applying for the Board.</p> <p>b) AMHS Board Self-Evaluation Review K. Morrison and P. Hodgson met to review the outcomes of the AMHS-KFLA Board Evaluation survey completed in September 2025. Three items were identified as requiring attention and review by the Board.</p> <ul style="list-style-type: none"> i. Board composition – which is currently being reviewed and worked on by the Recruitment and Nomination Committee. ii. Understanding the values of AMHS-KFLA. It was suggested that the Board have a generative conversation about what they think the values are. iii. Succession Planning for the AMHS-KFLA Leadership. <p>The Board agreed that a generative conversation will be added to an agenda to discuss the values of AMHS-KFLA.</p> <p>ACTION: B. Dean will add a generative discussion on organizational values to the workplan.</p>
5.	<p>2025/26 Q3 Review of CEO Work Plan and QIP Report B. Dean reviewed the highlights of the Work Plan and Quality Improvement Plan (QIP) indicators. She reported that the agency continues to progress substantially and is doing well across all key indicators. V. Wilson described the innovative planning done by the Counselling and Treatment team to ensure wait times are not negatively impacting clients. Reducing wait time for services continues to be a priority for the Agency.</p> <p>Moved by L. Hall, seconded by K. Guo. MOTION: That the 2025/26 Q3 CEO Work Plan and QIP Report be approved. Carried.</p>
6.	<p>CEO Monthly Board Report for January and February 2026 B. Dean reviewed the CEO Monthly Reports as distributed with the Board package. This report outlined key activities of interest during the period and also provides updates on progress related to strategic priorities and</p>

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	<p>risk. The ICH Community Engagement Committee meetings continue to go well, with a focus on recruiting replacements for two Community Members.</p> <p>The agency is focused on year-end related activities associated with a few last minute one-time funding approvals. The goal is to ensure all projects to be completed by the end of this fiscal year. B. Dean also highlighted the Pancake Breakfast that staff put on for clients, which was a positive experience for all.</p> <p>J. Poirier reviewed the budget report. The agency remains in a sound financial position.</p> <p>Moved by K. Morrison, seconded by J. Foster. MOTION: That the CEO Report for January and February 2026 be approved. Carried.</p>
7.	<p>In-Camera As needed, a placeholder for any potential in-camera items.</p>
8.	<p>Mission Moment L. Hall and P. Hodgson shared personal examples of how AMHS-KFLA is having an impact on the Community. B. Devlin thanked the CEO and the SLT for their continued work on the agency’s CVE.</p>
9.	<p>Other/New Business/Round Table</p>
10.	<p>Adjournment The meeting was adjourned at 5:40 pm</p> <p>Moved by K. Guo, seconded by L. Hall MOTION for adjournment Carried.</p>
11.	<p>Date of the Next Board Meeting Wednesday, April 1, 2026</p> <ul style="list-style-type: none"> • Education Session: Workplace Culture Values Engagement • 2026/27 CEO Organizational Work Plan and Agency Performance Indicators Report • 2026/27 Budget Report
<p>Correspondence and Items for Information</p> <ol style="list-style-type: none"> 1. Thank you, Letter - United Way 2. Minutes – ICH CEC Meeting – December 11, 2025 3. 2025-26 One-Time-Funding-Infrastructure Letter 	

Board Portal: <https://board.amhs-kfla.ca/wp-login.php>

Chair: Brian Devlin

Vice-Chair: Jennifer Foster



Treasurer: Linda Hall
Secretary: Jill Dupuis